

## ARIZONA GEOGRAPHIC INFORMATION COUNCIL

### Executive Management Board Meeting Minutes November 6, 2003

- I. Call to Order. The Council was called to order at 1:46 p.m. by Jami Garrison, AGIC President. A count of Board Members established that a quorum was present (see attached list of attendees).
- II. Budget Update: Gary Irish reported on the status of the AGIC budget and indicated that the Conference Committee would report on the AGIC Conference budget. Gary reported that as of September 1, 2003 the AGIC General account showed a balance of \$17,037.77. Gary indicated that a full accounting of the AGIC Conference account would have to wait until the next Board meeting as there were still outstanding dues. Jason Howard indicated that Eva Reid would be tracking down those outstanding payments and attempting to resolve them.

Gene Trobia reminded the Board that at the last meeting an action item had been made to transfer \$15,000 back into the General account from the Conference Account after paying conference expenses, but that action item had not been acted upon yet, but would be done by the next Board meeting.

- III. Approval of Minutes of the August 11, 2003 Board meeting. Jami Garrison requested a motion to approve. Motion made by Sally Powers. Seconded by Rick Harrington. Motion was approved unanimously.

**Action Item: AGIC Minutes approved unanimously.**

- IV. Presentation on the Arizona Electronic Atlas. Chris Kollen and Jeanne Pfander of the University of Arizona Library reported on the deployment of an Internet mapping site hosted by the Library called the Arizona Electronic Atlas. Chris indicated that the State Cartographer's Office and the Arizona State University GIS Lab were partners in the project.
- V. Committee Reports: Each of the Committees gave a brief report on their current activities and related topics.
  - A. Administration and Legal Committee  
Tim Smothers reported that a Brenda Fox-Gray had been appointed to the Board to represent the Arizona Department of Education. Brenda was unable to be present because of difficulties in establishing a teleconferencing connection through the Department of Administration.

Tim reported on a request made by Rick Harrington to look into data sales

policies of other entities. Tim indicated that he had put together a draft report that addresses how other organizations are selling and distributing data.

Tim reported that the fledgling geospatial organization had meet the previous Saturday. The purpose of this group is to create a new organization of geospatial professionals to include surveyors, photogrammetrists, remote sensing professionals, and GIS professionals.

Tim also reported that he had put out a call for nominations for vice president and that he had not received any feedback. Additionally, Tim said the issue of extending the presidential term to two years had been brought up some time ago, but had never been acted upon. Tim indicated that a benefit of extending the term would be that the president would have greater continuity in attending NSGIC conferences. Sally Powers agreed that the perspective an extended term adds in a benefit, but because of the commitment required, the Board needs to make sure the incumbent is agreeable to the added burden. Gene Trobia said that the burden of being president for more than a year might be too great, but that there were also benefits to an extended term. At Tim's suggestion, the Board tabled the issue.

Tim also indicated that Article 5, Section 3 of the bylaws need to be revised to reflect the new quarterly schedule of meetings, since the dates for electing officers no longer conforms to the actual Board meeting schedule.

Gene Trobia said nominations need to be made to Tim Smothers and posted 30 days before the next Board meeting. Then Gene nominated Tim Smothers for Vice President.

B. Conference Committee

Eva Reid reported on the results of the AGIC 2003 Conference survey filled out by attendees and the Conference budget. As of November 6, 2003 there was a net revenue of \$6281.19 from the Conference. Eva also indicated that there were still outstanding funds from attendee registrations that were outstanding.

Eva indicated that the cashiering system at the State Land Department was such that many checks that come in for the Conference never get seen and accounted for by the State Cartographer's Office. Gene Trobia suggested that the cashiering system should be moved out of the State Land Department, possibly to Department of Transportation. Sally Powers indicated that some agencies require an invoice and she suggested that the Conference Committee devise a standardized and automated invoice system.

Eva next indicated that next year the ESRI conference will be in August, which will throw off the scheduling of the AGIC Conference. The Conference Committee has looked into moving the Conference to September, but many of the weeks conflict with other events. Eva also indicated that the Conference location

has not been determined, but should be held in either Tucson or Prescott again, since last year's conference location was so popular. Eva indicated that the Conference Committee has placed a hold on three dates in September for the Prescott Resort, but the dates are not ideal. Gene Trobia suggested that Prescott may not be an option because of the restrictiveness of the available dates, and recommended looking at Tucson and Prescott and then decide based on the available dates and pricing, and then notify the Board when it has decided. Sally Powers moved that the Conference Committee be authorized to identify the best location for the 2004 Conference. Seconded by Rick Harrington. Motion was approved unanimously.

**Action Item: The Conference Committee authorized to identify the location of the 2004 Conference.**

Eva thanked the Conference Committee for their work on the 2003 Conference and the Board for their support. Special thanks was given to Paulett Baker for her devotion and hard work at the Conference.

Jason Howard briefly reported on the Conference Committee's GIS Day activities, reporting that Governor Napolitano had signed and returned the 2004 GIS Day Proclamation. Jason also indicated that GIS Day events would occur on November 19<sup>th</sup> at the Arizona Science Center during the day and at the ASU Downtown Center in the evening.

C. Education Committee

Shea Lemar reported that the Education Committee is currently involved in a number of projects, including GeoFest, a day long conference for K-12 educators in which sessions focus on geography; the creation of an Internet mapping user group, which will meet January 2004; and the Microcomputers in Education Conference at Arizona State University.

D. Imagery Committee

Tom Sturm reported that no formal committee activity had taken place since creating the I-Team document for imagery. Tom indicated that the USGS had acquired Maricopa County Flood Control District imagery and that this imagery would become the new DOQQs for the Phoenix area. Additionally, Tom indicated that he was still working with the Pima Association of Governments and will have data for Tucson to go into the National Map. Tom also reported that the USGS will be flying a 100-mile buffer on the US-Mexico border to acquire one meter color infrared imagery, and that DOQQs will be produced from this imagery starting in 2004.

Tom also announced that this was his last meeting as the USGS representative to AGIC. The position will be filled by Ed Pfeifer and Tom will be phasing himself out of working in Arizona.

E. Outreach Committee

Santiago Garcia reported that the Outreach Committee met and discussed the best way to improve the number of people in AGIC. Santiago discussed the current composition of the Board. Gene Trobia indicated that the Governor's Office is still processing the applications from the Division of Emergency Management and the Arizona Professional Land Surveyors Association. Gene also reported that Gregg Tuttle had resigned from the Board as the private sector representative and that there is a proposal in to the Governor's Office to appoint Howard Ward as the new private sector representative.

Santiago next addressed methods of expanding AGIC membership devised by the Committee: adding members to the Executive Board, increase Committee participation, or create a new "AGIC member" participation level. Gene indicated that he had put the idea of "AGIC member" before Patty Boland from the Attorney General's Office, along with the Board's bylaws and Executive Order, but had not heard back from her on the issue. Dave Minkel added that membership additions would better serve the GIS community in a professional organization, but not through AGIC.

F. Parcel Identification Committee

Dave Minkel reported that a letter to the Director of the National Geodetic Survey requesting a Height Modernization Forum will be signed by the president of AGIC, the State Cartographer, and the president of APLS. After the letter is submitted, it will be another two to three months before the Forum actually takes place.

Gene Trobia indicated that since Gregg Tuttle was the chair of the Parcel Identification Committee and has resigned, he has discussed with Thom Morrison taking over as head of the Committee.

G. Technology Committee

Gary Irish reported that the Technology Committee has worked on the issue of standardization on projection and datum in geospatial data for Arizona. Gary indicated that the State Land Department was in the process of migrating from NAD27 to NAD83 HARN. Gary demonstrated a graphic representation of the difference between ALRIS section corners in NAD83 and corners in NAD83 HARN, showing that there was a slight difference between the two.

Gene Trobia reported that the Committee had been working on implementing the AGIC Portal.

H. Homeland Security Committee

Gene Trobia reported that the Homeland Security GIS Workshops were underway, and that valuable information had been gathered from the first two workshops. Kathy Hassett added that the workshop attendees were coming up with a list of

obstacles to overcome in implementing GIS.

Sharon Nicholson reported that the Committee was focusing on ways to build a statewide data network, as well as security issues related to that network.

VI. NSGIC Report

Gene Trobia reported briefly on a set of guidelines devised by NSGIC regarding coordination of geospatial information technologies for state coordination boards.

VII. Miscellaneous Announcements

Gary Irish reported that the state ESRI contract had been signed, but it does not include services, which will be added later.

Sally Powers said that Tom Sturm will be missed on the Board and thanked him for all his work.

VIII. Call to the Public.

No input from public participants.

IX. Next Meeting and Location.

The next AGIC Board meeting will be held February 5, 2004, time and location to be announced.

Adjourn: Motion to adjourn forwarded by Dave Minkel and seconded by Sharon Nicholson. Approved unanimously. Meeting adjourned at 4:15 p.m.

**Attendees:**

Executive Management Board

Leeland Dexter, Northern Arizona University

Dena Gambrel, Arizona Department of Water Resources

Jami Garrison, Arizona Department of Transportation, President

Rodney Hampton, Arizona Association of Counties

Richard Harrington, Southern Arizona Geographic Information System

Bob Hetzler, Bureau of Indian Affairs

Gary Irish, Arizona State Land Department

Mele Koneya, Maricopa Association of Governments (alternate)

Shea Lemar, Arizona State University (alternate)

Dave Minkel, National Geodetic Survey

Sharon Nicholson, Arizona Department of Public Safety, Vice-president

Sally Powers, Arizona Game and Fish Department

Timothy Smothers, League of Arizona Cities and Towns

Tom Sturm, US Geological Survey

Gene Trobia, Arizona State Cartographer's Office

Craig Wissler, University of Arizona

Other Attendees:

Glen Buettner, Arizona Geographic Information Council (intern)

Tom Elder, City of Phoenix

John Farrell, City of Peoria

Seth Franzman, public

Santiago Garcia, City of Peoria

Kathy Hassett, Arizona Division of Emergency Management

Zhou He, University of Arizona Library

Jason Howard, Arizona State Cartographer's Office

Chris Kollen, University of Arizona Library

Eva Reid, Arizona Department of Transportation

Matt Parks, Arizona Division of Emergency Management

Jeanne Pfander, University of Arizona Library

Ed Pfeifer, US Geological Survey

Lacy Summers, Commerce Realty Advisors